**HR Management system**

**Timesheet Management Module**

**Document Name: Use Case Document**

Revision History

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Revision** | **Date** | **Author** | **Reference** | **Reason for Change** |
| A | 12/06/2020 | Gowtham Raj | - | Initial Document |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Table of Contents**

**[1.](#_Toc74432396)****[Introduction](#_Toc74432396)** [4](#_Toc74432396)

[1.1 Purpose 4](#_Toc74432397)

[1.2 Scope 4](#_Toc74432398)

[1.3 Definitions, Acronyms, and Abbreviations 4](#_Toc74432399)

[1.4 References 4](#_Toc74432400)

**[2.](#_Toc74432401)****[Timesheet Management](#_Toc74432401)** [4](#_Toc74432401)

# **Introduction**

**HRMS** stands from Human Resource Management System. It is an software mainly focused on managing HR tasks. Every organization has an HR department where they manage the data of the employee like their leave details, salary details, attendance details etc. To manage these kinds of data flawlessly HRMS is Being used.

## Purpose

The soul purpose of HRMS to manage the records of the employees. By saying records it means the data like attendance details, time-sheet, leave details, etc. It helps the organization to maintain the records easily than the traditional way I.e paper records. It also helps in filtering the duplicate records.

## Scope

The scope of this project is overcome the difficulties faced in the transitional methods. To manage the data of the employee flawlessly

## Definitions, Acronyms, and Abbreviations

**HRMS-** Human Resource Management System

## References

# **Timesheet Management**